

Minutes
WOMR Board of Directors Meeting
Seamen's Bank, Rt. 6 Wellfleet
July 7, 2015

Present: Rick Siegel, Ed McManus, Ira Wood, John Braden, Fred Boak, Shelia House, Susan Lindquist, Chuck Cole, John Yingling, Bob Weiser, Carol Courneen, Mary Lyttle, Seth Rolbein

Not Present: Terry Ryder, Vernon Porter, Bruce Bierhans

Public: None

Approval of the June 2015 meeting:

Motion made by Chuck Cole; Seconded by John Yingling
Approval unanimously with corrections

New Business:

- Finance Committee Report:
A little behind in underwriting sales
Rents are behind
\$4,310 away from \$25,000.00 for matching Mass Cultural Grant
Budget continues to be tight but hanging in there."
- Executive Director Report:
Went over short term goals
- Strategic Planning :
Thursday, Nov.5, entire Board meeting dedicated to Strategic Planning
Stakeholder questionnaire introduced
Skye will interview staff and Board members
- Events Committee:
CD Release Party broke even
Daggers event was moved inside, lost money, due to rain

Other Business:

- New broadcast engineer hired
- \$ 4700.00 raised from Triathlon; Net budget was \$14,000
- Concerts in August raffle tickets for sale
- Summer Pledge Drive: DJ Summit 7/11/15 @ 12:30 PM
Board members should go on shows to pitch for Pledge Drive

Meeting Adjourned @ 3:42 PM.

Motion made by John Yingling, Seconded by Carol Courneen. Approved unanimously.

Next meeting Tuesday, September 1, 2015, @ 3:00, Seamen's Bank, Wellfleet

Minutes by Ira Wood & Mary Lyttle

July, 2015

Report to the WOMR Finance Committee

Cash Flow:

We have a little less than \$7,000 in the bank as of 6/30 and this is a payroll week. We are down to about \$4,500 in outstanding underwriting contracts. As of tomorrow, rents for the galleries will be behind by \$14,500.

This week's deposit was just under \$2,700; with \$5,800 in checks going out on Friday and a \$6,500 payroll being withdrawn on Thursday, I have contacted the bank and asked them to deposit \$10k from the line of credit into the checking account. The direct appeal letters for the summer drive have gone out and the pledge drive starts in 17 days.

Early June Cash Flow:

After our last meeting I was carefully keeping an eye on the checking account, fully expecting to have to pull from the line of credit a month ago. To my surprise, a deposit for \$7,250 appeared that I did not recognize. In my inbox around the same time was an explanation from an accountant who works for Roderick's explaining that he had accidentally deposited one of our April deposits into another nonprofit's account. He had discovered the error and corrected it on June 9th.

I have made a couple of changes to protocols between Mike, Chris and myself so that a missed deposit will not go unnoticed in the future.

More about Rents:

I sent an email to both galleries early in the month explaining that their being behind on the rents was putting us in a situation where we would have to get a loan in order to get by. The Schoolhouse Gallery acknowledged the email and promised to make an effort, he has paid down \$1,500 since. The ARTstrand never responded to the email, they have paid down \$3,000 since May 1st.

Ps. I just got an email from the Schoolhouse owner, a check for \$1,000 has been mailed today (Tuesday).

Underwriting:

Underwriting sales are down nearly \$12k over last year, which includes the \$6k contract that OCH will not be renewing. There are contracts waiting for payments to the tune of \$7.6k and Chris has now taken over the renewals, where Tony is no longer available to do so.

Antenna Feed Line Replacement:

After all these many months, the bill for the feed line replacement finally arrived this month. I was very surprised to see that it was less than \$4,000.

Mass Cultural Council:

We gotten an additional commitment for \$5k to the matching fund. This brings us up to \$20,690. \$25k is our goal.

Submitted by

John Braden E.D.

June 29, 2015

Report of the Executive Director
Meeting of the Board of Directors of WOMR/WFMR
Tuesday July 7th, 2015 – 3:00 PM

Summer Pledge Drive:

The Summer Drive is scheduled for July 17–30. A DJ Summit meeting is scheduled for July 11th. The goal for the on-air appeal is \$55k and direct appeal is \$12k. The towels are ready to go, we are still looking for a tee-shirt vendor.

Please. Any help the Board can give us will be fantastic. There will be a few evening shifts that Justine won't be able to be here because of her summer schedule.

Mass Cultural Council:

We've gotten an additional \$5,000 toward the matching funds. This brings us up to \$20,690. \$25,000 is our goal.

Triathlon Update:

The numbers are in and it looks like we netted \$4,731 for this year's triathlon. Things went well for the most part but it was a lot like starting over. We are looking into moving the race a week earlier to avoid the conflict with the Hero Triathlon that takes place at Otis the same time as ours. Kathleen has a host of other ideas on how to improve the event.

Broadcast Engineer:

I found a guy to replace Ron as broadcast engineer. Joe Jarjoura was suggested to me by Al Costello of Netcom – the same company who installed the feed line after the water invasion. (Speaking of which – we finally got the bill for that job after all this time, which was a lot less than I thought it would be). So far I haven't met him but Al did a tour of both transmitters and took an inventory.

Month of Music raffle:

Justine put together a month of music raffle – 10 pair of tickets to music events at 6 different venues from Provincetown to Cotuit. All tickets were donated.

Upcoming:

- **Tom Rush: No Regrets:** July 11 in the Davis Space
- **6th Annual Cranberry Jam:** September 19 & 20, Brooks Park Harwich

Summited July 1, 2015

John Braden, Executive Director