

**WOMR Board of Directors
Minutes of
December 16, 2021 Zoom Meeting at 5:15 pm**

Attendees: John Braden, Bruce Bierhans, Marcy Feller, Georgene Riedl, Justine Alten, Tony Pierson, Sheila House, David Wilber, Eli Ingraham, Indira Ganesan, Janice Roderick, Sarah Burrill, Breon Dunigan, Fred Boak

Regrets: Barbara Blaisdell, Rick Sigel, Sheila Lyons

Meeting called to order at 5:15 pm

Minutes: all voted to approve the October 2021 meeting minutes

Treasurer's Report: Finances continue to be great, income is at a peak right now. We received the first of the two CPB payments. **See attached.**

The treasurer presented a proposal for the use of funds currently in the station's reserve account. **Same attachment.** Tony proposed that the board vote to adopt this both Eli and Fred seconded, a couple of questions were answered, Bruce would like to see a more diverse investment plan but had no reservations about this proposal. Tony assured him that the accounts would be scrutinized quarterly and changes were always options.

All members voted to approve the proposal.

Executive Director's Report: Pledge drive is doing well, we are already ahead of our collective goals for the drive and the direct appeal by \$15k. **See attached.**

Broadcast Issues and Updates: Issues were reported for both transmitter sites, resolutions were reported for WOMR. We are awaiting repairs on equipment for the WFMR site. **See attached.** John fielded questions about the broadcast issues report.

Bruce and John introduced the new board members to the rest of the board. John then presented a slate of board members who had expressed that they would be interested in serving as officers for 2022. Marcy Feller as President, Sheila House as Vice President, Tony would continue as Treasurer and he suggested that Fred may want to step back into his former role as Clerk - which he agreed to do.

Breon moved to accept this slate of officers, Tony seconded, all voted in favor.

New Ideas from the Board/Other: Justine described the idea that came from the Programming Strategic Planning Committee about the possibility of hiring a new staff member - an administrative assistant to the staff. Bruce responded that it would be up to the ED to make the recommendation to the board for consideration.

Fred asked about staff/volunteer issues that were described in the Program Committee minutes. A lengthy discussion followed.

Next meeting: January 20th at 5:15 pm.

Meeting adjourned at 6:10 pm

~ Submitted December 21, 2021 - John Braden, Executive Director

Treasurer's Report to December Board Meeting

Income is great: we have over \$129K in checking and \$290K in reserves. We have received the first of two CPB payments and are doing very well from the last pledge drive. Checking amount will peak soon then gradually be drawn down until April's CPB second payment and fund drive. Checking level is close to last years level, Reserves are substantial more.

We do have some uncertainty on the expense side due to post Thanksgiving Equipment issues (in Orleans and Ptown site, not studio).

At Tuesday's FC meetings we began what I hope, will be a quarterly review of our longer term funding needs and reserve uses:

We agree to seek your approval for:

Use Of Current \$290,000 in Reserve Account Proposal

1. Use \$75,000 to make mortgage principal reduction.
 - a. reducing balance to approximately \$125k and shortening maturity to less than five years
 - b. will probably recommend further pay-off after results of next pledge drive and more certainty on Equipment needs
2. Use \$100,000 to establish a CD ladder investment program.
 - a. maturities from 3 to 24 months, as first matures, unless funds are needed, will be reinvested in 24 month CD
3. Establish a new account with \$75,000 that will be dedicated (not restricted) to long term equipment needs.
 - a. will grow, maybe contract (not much chance!), based on results of Equipment Capital Plan

4. Leave \$40,000 in the current liquid reserve account.
 - a. still record amount for us and all our reserves, regardless of where they are, are unrestricted so we can decide to change allocations any time

Respectfully submitted / Tony Pierson - December 16th, 2021

Report of the Executive Director
Meeting of the Board of Directors WOMR/WFMR
Thursday, December 16, 2021

Fall Pledge Drive:

As of Tuesday the 14th we have raised almost \$15k above our combined goals for the on-air drive and the direct appeal letter. The budgeted goals were \$74k for on-air and 18 for direct appeal. So far the on-air drive has raised \$89.7k and the direct appeal has raised \$16.8k.

Building Projects:

The door replacement project is in a holding pattern due to staffing shortages where the doors are being built. No word on whether there are also staffing issues with the contractor.

We are also still waiting for the electricians to hook up our electric service at the Orleans site.

FCC License Renewal:

That process has been completed. We are simply waiting for approval from the FCC.

Vacations:

The staff is getting caught up on their vacation time during the month of December. I will be away from the office the last week of December.

~ Submitted December 14, 2021 - John Braden, Executive Director

Broadcasting Issues and Updates

December 2021

WOMR: The *Studio to Transmitter* system that we purchased back in 2006 failed during a storm sometime after the October board meeting. The system consists of a transmitter (TX) and a receiver (RX) as well as a dish at each end. It is the tx and rx that we sent back to the manufacturer (Moseley) for repairs. As of this writing, both chassis have been serviced and shipped back to the station. In the meanwhile, our broadcast engineer hooked up an internet radio as a temporary feed.

Update: the TX and RX have returned and have been installed. The TX works perfectly but the RX does not. We are now looking at the feedline between the TX and the RX dish.

On Tuesday Chris Kelly found that the feedline to the Moseley was severed and spent the day replacing it. The STL now works perfectly.

WFMR: Meanwhile in Orleans, a rather new part (a controller) to the transmitter there failed on the evening before Thanksgiving. This part had a 90 day warranty but we had purchased it 110 days prior to its failure. The replacement controller was shipped, Chris Kelly installed it and it got fried again. In order to understand whether the part was faulty or the transmitter damaged the controller, Nautel asked us to send the transmitter to them.

While we were at it, we asked if we could send the spare transmitter back for repairs as well. Currently, WFMR is using a spare transmitter that Kelly had stored nearby.

When all is said and done, WFMR will be using one of these transmitters and the second will live at WOMR in case the transmitter there fails at any time.

~ Submitted December 14, 2021 - John Braden, Executive Director